



**AMERICAN CONSULATE GENERAL
Regional Procurement Support Office**

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December
31, 2020

**PRE-SOLICITATION NOTICE
Solicitation No. 19GE5021R0013**

The American Consulate General Frankfurt hereby provides the following Pre-solicitation Notice in respect of the issuance of a Request for Proposal (RFP) for:

Health Insurance for Locally Employed Staff, U.S. Embassy Zagreb, Croatia

The solicitation may result in the award of an Indefinite Delivery Indefinite Quantity (IDIQ) contract for one Base and four Option Years.

Companies interested in the solicitation shall express their interest by written correspondence via email to the addresses ReinmuellerNU@state.gov and FrankfurtRPSO@state.gov, not later than **January 15, 2021** using the solicitation number **19GE5021R0013** in the subject line.

DO NOT TELEPHONE. All requests for a copy of the solicitation **MUST** include the following information: Name of Firm, Name, Telephone Number, and Email Address of Point of Contact and Complete Physical and Mailing Address of Firm.

The solicitation package will **only be available in the English language**. Solicitation and award will be subject to the federal procurement laws and regulations of the United States of America.

The Contract Specialist for the administration of this contract is Nadja Reinmüller, tel.: +49 69 7535 3332, email: ReinmuellerNU@state.gov.

NOTE: Registration in the US System for Award Management (SAM) database is **mandatory** to be considered for award. Offerors may obtain information on registration and annual confirmation requirements via the internet at the help tab of <https://www.sam.gov>.