



EMBASSY OF THE UNITED STATES

ZAGREB ♦ CROATIA



LIST OF ENGLISH SPEAKING ATTORNEYS IN CROATIA

DISCLAIMER: *The U.S. Embassy in Zagreb, Croatia assumes no responsibility or liability for the professional ability or reputation of, or the quality of services provided by, the following persons or firms. Inclusion on this list is in no way an endorsement by the Department of State or the U.S. Embassy. Names are listed alphabetically, and the order in which they appear has no other significance. The information in the list on professional credentials, areas of expertise and language ability are provided directly by the lawyers; the Embassy is not in a position to vouch for such information. You may receive additional information about the individuals on the list by contacting the local bar association (or its equivalent) or the local licensing authorities.*

Though a large number of attorneys all over Croatia speak foreign languages, including English, this list includes only those who expressed a willingness to carry out legal services for U.S. citizens. The Embassy in no way endorses the attorneys listed here and the list is by no means comprehensive; those seeking legal advice in Croatia are encouraged to also utilize other means of finding an attorney.

Complaints concerning the services of the listed attorneys should be made to the Croatian Bar Association (Hrvatska Odvjetnička Komora) at the following address: HOK, Koturaška 53, 10000 ZAGREB. Tel: (385-1) 6165-200; Fax: (385-1) 6170-838 or 6170-686, e-mail: hok-cba@hok-cba.hr, web page <http://www.hok-cba.hr>. The Embassy would appreciate being informed of any problems or dissatisfaction with any of the attorneys on this list.

Selecting an Attorney

When you receive the list of attorneys, you may wish to consider contacting several attorneys, and briefly describe the services you need.

- Find out the attorney's qualifications and experience and how the attorney plans to represent you.
- Ask specific questions and expect the attorney to explain legal activities in language that you can comprehend.
- Do not turn over documents or funds until you are satisfied that the attorney understands your problem and is willing to handle your case.
- Find out the rules of the foreign country concerning attorney-client confidentiality.

Guidelines on How to Deal with Your Foreign Attorney

- **Understanding Your Attorney:** Ask your attorney to analyze your case, but do not expect simple answers to complex legal questions. Be sure that you understand the technical language in any contract or other legal document prepared by your attorney before you sign it.

- **Fees:** Find out what fees the attorney charges and how the attorney expects to be paid. In some countries fees are fixed by local law. Establish a billing schedule that meets your requirements and is acceptable to the foreign attorney. Foreign lawyers may be unaccustomed to including a description of work performed in connection with billing. Some foreign attorneys may expect to be paid in advance; some may demand payment after each action they take on your behalf and refuse to take further action until they are paid; and some may take the case on a contingency or percentage basis, collecting a pre-arranged percentage of moneys awarded to you by the foreign court. Request an estimate of the total hours and costs of doing the work. Be clear who will be involved in the work and the fees charged by each participant. Determine costs if other attorneys or specialists need to be consulted, such as barristers.
- **Method of Payment:** Find out the expected means of payment (corporate check, bank check, personal check, international money order, wire transfer), specify currency and exchange rates (when and where applicable or feasible).
- **Progress Reports:** Ask that your attorney keep you informed of the progress of your case according to a pre-established schedule. Remember that many foreign courts work more slowly than courts in the United States. You may, therefore, wish the attorney to send you monthly reports, even though no real developments have ensued, simply to satisfy your questions about the progress of the case. Ask what the fee will be for progress reports.
- **Language:** Is the attorney fluent in English? This may or may not be important to you. If the foreign attorney does not speak or write in English, you can arrange for translation of correspondence.
- **Document Translations:** If you need to provide complex or technical documents to your attorney, you may wish to consider having the documents translated into the attorney's native language. Remember that even a fundamental knowledge of English may not be enough to enable the attorney to understand technical documents you provide. Discuss with your attorney whether it is preferable to translate the documents in the U.S. or in the foreign country. Compare the costs.
- **Communication:** Remember to keep your attorney informed of any new developments in your case. Tell the attorney every relevant fact in order to get the best representation of your interests. Establish how you will communicate with your foreign attorney (mail, phone, fax, email.)
- **Time:** Find out how much time the attorney anticipates the case may take to complete. In some countries the courts recess for a period of several months. In addition, even if the case is resolved, currency control laws may delay the transfer of funds awarded to you from the foreign country for an indefinite period of time. Discuss these issues with your attorney to ensure there is no confusion.
- **Authentication and Translation of Documents:** It may be helpful for you to provide foreign authorities or your attorney with authenticated, translated copies of pertinent documents. Consult your foreign attorney before going to this expense. Details on authenticating U.S. documents for use overseas may be found on our [website](#).
- **Records:** Consider requesting copies of all letters and documents prepared on your behalf. Inquire about the costs of mailing you such documents.
- **Complaints against Foreign Attorneys:** If the services of your foreign attorney prove unsatisfactory, in addition to notifying the U.S. Department of State and/or the consular section of the U.S. embassy or consulate overseas, you may address your complaints to the local foreign bar association. Information about foreign bar associations may be obtained from the U.S. embassy or

consulate overseas. Foreign embassies and consulates in the U.S. may also have information on this subject.

- **Assistance of U.S. Embassies and Consulates:** Should your communication with a foreign attorney prove unsatisfactory, a U.S. consular officer may, if appropriate, communicate with the attorney on your behalf. In addition, complaints against foreign attorneys whose names appear on the consular list of attorneys can result in the removal of their names from the list.
- **Coordination with Attorneys in the United States:** Attorneys from the United States may not represent you in foreign courts unless they are admitted to practice before them. Those that have experience in international law procedure may be helpful in explaining the complex legal issues involved in your case and may be able to recommend a foreign attorney to represent you as well.

Legal Aid

There may be facilities in the foreign country for low cost or free legal services. If information is not included on the Embassy or Consulate's website, ask the local foreign bar association or Ministry of Justice about the availability of legal aid. You may also contact the legal attaché or consular section of the foreign Embassy in Washington for specific guidance. Legal aid information may also be available from a local branch of the [International Social Service](#).

Complaints Against Foreign Attorneys

If the services of your attorney prove unsatisfactory, in addition to notifying the U.S. Embassy in Zagreb, you may address your complaints to the [Croatian Bar Association](#) at telephone +385-1-6165-200 or email hok-cba@hok-cba.hr.

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